

**MINUTES OF THE  
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT  
July 17, 2014  
BOARD MEETING**

**1. Roll Call:**

Presiding: Maureen Wilson, Chair 2014

Time: 12:33 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Maureen M. Wilson, Chair  
Todd Erskine, Vice Chair (arrived at 12:35 pm, item # 3)  
La Vone Liddle  
Karen Okabe

Trustees Excused: Dr. Dagmar Vitek

Others Present: Sammie Lee Dickson, Ph.D., Manager  
Jason Hardman, Interim Assistant Manager  
Sally Beagley, District Secretary  
No other members of the public were present

**2. Approval of the June 19, 2014, Minutes of the June Monthly Board Meeting:**

Trustee Liddle made a motion to accept the June 19, 2014, Minutes of the June Board Meeting as presented. Trustee Okabe seconded the motion, which passed with a unanimous vote.

**3. Presentation June 2014 Financial Statements and Approval of Bills for Payment:**

Manager Dickson reviewed the June financial statements with the Board. All expenditures were reviewed with special attention paid to those in excess of \$500. A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year.

Expenses for June totaled \$265,180.54 with \$265,180.54 from the General Fund and \$0.00 from the Capital Projects Fund. As of June 30, 2014, \$1,192,221.46 had been expended of the \$2,077,000 General Fund Budget (57.4%). Trustee Erskine made a motion to accept the June financial statement and to pay the bills as presented. The motion was seconded by Trustee Okabe and passed with a unanimous vote.

**4. District 90 Years Old**

The District held its first Board Meeting on May 24, 1924. Manager Dickson distributed copies of the minutes of the first meeting.

**5. Redevelopment Agency of Salt Lake City – Sugar House Project Expiring**

DJ Baxter, Director of the RDA SLC, contacted Manager Dickson about the upcoming expiration of the Sugar House Project. This will mean that the tax increment for the project will no longer be collected by the RDA SLC. The original intent of the Redevelopment Agency system was that when a project expired, local governmental agencies that collect property taxes within the project area would receive a increase in property tax collections due to improvements. However, due to the State Tax Commissions interpretation of truth in taxation laws this does not occur. Salt Lake City is challenging this interpretation and will seek help during the 2015 legislative session. The RDA SLC may ask for the District's support in this effort.

**6. Facility Maintenance:**

The CO monitoring device in the vehicle storage building is malfunctioning and will need to be replaced.

The new ADA lower profile dishwasher is working well. The first dishwasher that was purchased and could not be installed because of the low countertops was sold to Cindy Salt for \$300.

The District purchased new phones for the new voice over internet service. Andrew Dewsnap, the District IT specialist, is in the process of customizing the programming of the phones to meet the District's needs. The new system will be functional in the next few days. The District's old system is obsolete; however, the MAD-Davis uses that same system and might be able to use it for spare parts.

The bid package for the replacement of the surface of the shop floor was advertized in the legal section of the Salt Lake Tribune and Deseret News on July 13 and will be again on July 20. A notice has also been placed on the Utah Public Notice website. Bids are due August 20, 2014.

The District has not yet found anyone that is willing to bid on the repair of the metal roof of the vehicle storage shed and the rain gutter on the back of the office building.

On July 9, one of the District employees was using a forklift to unload 24 pallets from a semi at the Ogden Hinckley Airport. He failed to lower his lift forks when leaving the dry material pesticide room and smashed the roll up door cover. Manager Dickson will get an estimate on the cost to replace the dented structure.

**7. Report on Attended and Reminder of Upcoming Training / Meetings:**

The Utah Mosquito Abatement Association (UMAA) Annual Meeting will be held October 5-7, 2014, at the Davis Convention Center in Layton, UT. The entire staff and Board are encouraged to attend this meeting. Room reservations have been made for all of the Board and staff.

The Utah Association of Special Districts (UASD) Annual Meeting will be held November 5-7, 2014, at the Davis Convention Center in Layton, UT. The Board is encouraged to attend this meeting. Secretary Beagley will work on making hotel arrangements for this meeting.

The American Mosquito Control Association (AMCA) will hold its Annual Meeting in New Orleans, LA, from March 29 to April 2, 2015. Typically the Board Chair, Vice-Chair, Manager, Assistant Manager and two staff attend this meeting. Trustee Erskine, 2015 Chair, stated that he will probably be unable to attend this meeting. Manager Dickson suggested that Trustee Erskine might consider attending the Mosquito & Vector Control Association Annual Meeting instead.

**8. Manager's Report:**

The twenty seasonal employees working for the District is the largest number that the District had had in recent years. This is reflected the larger than normal number of man-hours for the month of June. Interestingly, two seasonal employees worked for just three weeks before giving their notice. Both of these employee's replacements have been hired and trained.

As of July 7, the District has submitted 472 mosquito pools to the state health laboratory for testing of mosquito-borne viruses. No pools have tested positive in the state at this time.

The District treated 61,943 total acres in June. Adulticiding was about 14,000 acres above and larviciding was down about 500 acres from the three year average.

The water level of the Great Salt Lake continued to decline and is at the lowest level since November of 2013. While precipitation has been below normal, a storm delivering 0.61 inches at the SLC International Airport on June 26<sup>th</sup> produced a large brood of *Ae. dorsalis* adults.

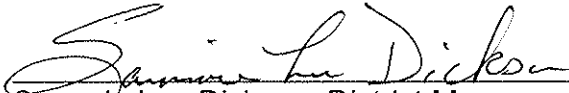
**9. Probable Agenda Items for the August 21, 2014, Board Meeting:**

The August Board Meeting will be held on August 21, 2014, at the District office, beginning at 12:30 PM. Box lunches will be available for Trustees beginning at noon.


Probable items on the agenda will be a report on West Nile Virus, control activities, approval of bids to resurface the shop floor, introduction of the new Assistant Manager and the normal business issues.

**10. Adjournment:**

Trustee Okabe made a motion to adjourn the July Board Meeting. The motion was seconded by Trustee Erskine and passed with a unanimous vote. The meeting was adjourned at 1:40 PM.

  
Sammie Lee Dickson, District Manager

8/21/14  
Date

  
Maureen Wilson, Board Chair

Aug 21, 2014  
Date